

Caroline Tarnow
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EDUCATION

University of Wisconsin | Madison, Wisconsin | May 2025

BA-Communications Arts, Radio-TV-Film

Newark Academy | Livingston, New Jersey | June 2021

WORK EXPERIENCE

Comedy on State | Madison, WI | Server | May 2023-December 2023

- Efficiently served drinks to over 100 patrons each hour in a busy and demanding setting, ensuring accuracy and outstanding service.
- Memorized over 50 menu items and rotating specials in order to offer customized recommendations for customers.
- Handled challenging customer situations with professionalism and empathy resolving issues 100% of the time, satisfying both management and customers.

Camp Fernwood | Poland, ME | Counselor | June 2022-August 2022

- Taught children foundational photography skills, including camera operation, composition, and film development in a hands-on, engaging environment.
- Captured and edited camp photos for social media, helping parents stay connected and enhancing the camp's online presence.
- Taught children conflict resolution and empathy, helping them to rebuild social skills and emotional awareness after COVID-19 lockdowns.
- Directed a musical for over 100 campers, collaborating with various departments to satisfy production needs and created a safe, yet challenging environment for campers to grow their confidence and skills.

Temple B'nai Jeshurun | Short Hills, NJ | Counselor | June 2021-August 2021

- Created a safe, engaging, and nurturing environment for up to 15 children ages 1-2, collaborating with two other caregivers.
- Efficiently communicated and coordinated with parents to gain an understanding of an individual child's needs and growth.
- Developed patience and crisis-management skills while keeping toddlers safe from COVID, implementing safety protocols including mask-wearing.

Amy Doner Group | NJ | Intern | June 2024-August 2024

- Played a major role in the website redesign process by curating and organizing content from past projects, selecting influential case studies to showcase company achievements.
- Executed comprehensive research to find prospective celebrity clients for pharmaceutical endorsements, matching talent with brand initiatives.
- Conducted research on pharmaceutical products to determine their suitability for PR campaigns whilst ensuring their alignment with market trends.

SERVICE / EXTRACURRICULAR

UW-Madison Communication Arts Student Association (CASA)

- Participated in workshops and panel events to create interpersonal connections within the Communication Arts major.

UW-Madison End Overdose Chapter

- Involved in workshops to educate students on opioid overdose prevention.

Eye to Eye National- Madison Chapter | College Volunteer

- Worked as a volunteer to help neurodivergent adolescents improve their educational experience and outcomes through interactive educational activities to build motor and mental skills.

Hollywood Badgers

- Attend various industry presentations and speaker series to further understand the Television and Film industry and network with alumni.

Interfaith Hospitality Network | Community Volunteer

- Provided comprehensive care and support for homeless families, offering meals and support
- Maintained cleanliness and organization in living spaces to ensure families had access to essential belongings and a comfortable temporary living shelter.

ADDITIONAL INFORMATION

Skills: parent communication, project management, crisis communications, youth engagement, event planning, customer service, digital marketing, content creation, client research, Adobe Premiere Pro, Adobe Audition, Adobe Photoshop, Microsoft Office,

Relevant Coursework: Critical Internet Studies, Introduction to Media Production, Online Communication and Personal Relationships, Intermediate Podcast and Music Production, Television Industries

Relevant Coursework: How People Learn, Child Development, Marriage and Family, Library and Information Studies,